



WIDFORD LODGE PREPARATORY SCHOOL

Registration Form

Please complete a separate form for each child. These can be downloaded from our website www.widfordlodge.co.uk or obtained from the Admissions Registrar.

Child's Details:

Surname: First Names:.....

(Please underline the name the child is known as or give abbreviated form in brackets e.g. Charles (Charlie))

Male Female Date of Birth: Country of birth:

Nationality: Religion:

Child's 1st Language: Other Languages Spoken:

Family relationship with Widford Lodge: Yes No House:

Please complete this section of the Registration Form in order to ensure that we have suitable support in place for your child.

Please indicate any areas in which your child requires or has previously received support:

- Hearing Sight Physical Special learning disabilities
 Emotional / behavioural (e.g. ADHD) Other medical conditions (e.g., Asthma, Allergies, Diabetes etc.)

If Other, please list:

Entry Details:

Please note that we highly recommend that all children entering Reception, attend a minimum of three sessions at Nursery from the preceding year. However, acceptance into Nursery does not guarantee a place in Kindergarten.

NURSERY

Please indicate here if this registration is for Nursery only and you do not require a main school place:

All requesting Nursery places, please indicate proposed year and term of entry:

20 Autumn Term Spring Term

PREPARATORY SCHOOL

Year Group applying for: 20 Reception Yr 1 Yr 2 Yr 3 Yr 4 Yr 5 Yr 6

Please give contact details of your child's present School/Nursery (if applicable)

Name of School/Nursery: Tel No:

Name of Head/Principal: Address:

.....

Parents' Details

Mother/Guardian/Carer (delete as appropriate)

(Title and Full Name)

.....

Address:

.....

Postcode:

Telephone Home:

Telephone Work:

Mobile:

Email:

Occupation:

Father/Guardian/Carer (delete as appropriate)

(Title and Full Name)

.....

Address:

.....

Postcode:

Telephone Home:

Telephone Work:

Mobile:

Email:

Occupation:

Custody/Residency (please complete if your child resides at more than one address due to parental circumstances):

Which parent(s) has a legal responsibility for the child? Both Mother Father

Is there a Care and Control Order, or a Residence Order in place for the child? Yes No

Residency arrangements - principal and primary place of residence Full - Mother Full - Father Shared

Source of Recommendation

Local Reputation Advertisement School's Website Recommendation Open Day

Other

DECLARATION: We request that our above-named child be registered as a prospective pupil. We understand that the standard Terms and Conditions of Widford Lodge Preparatory School will undergo reasonable changes from time to time as circumstances require and will apply in all our dealings with the School. We also understand that the School (through the Headmaster, as the person responsible) may obtain, process and hold personal information about our child, including sensitive information such as medical details. We consent to this in order to safeguard and promote the welfare of our child, should a place be offered.

First Signature: Relationship to Child: Date:

Second Signature: Relationship to Child: Date:

Please return the completed form, together with a non-refundable registration fee of £75 to the Admissions Registrar, Widford Lodge Preparatory School. Cheques should be made payable to 'Widford Lodge School Ltd.' Or by BACS Widford Lodge School Ltd: Account Number: 89355040 Sort Code: 60-05-13. Please put your child's name as reference. Please note that Registration does not guarantee a place. Early registration is recommended. All fees are payable in advance. Attention is drawn to the fact that one full term's notice is required to withdraw a pupil from the school, otherwise a full term's fees will be payable in lieu.

Please note that the School Secretary should be notified, as soon as possible, of any change of address or other contact details. Whilst we will make every effort to contact you when places are being offered, it is your responsibility to ensure that we hold the current details on file. Failure to do so may result in the School being unable to contact you to offer or confirm a place.