

Music Lessons at Widford Lodge School policy
Updated September 2018

- **Length of lessons:** 30 minutes (unless arranged otherwise with relevant music teacher)
- **Cost:** The cost of each 30-minute lesson is £18. Parents will receive an invoice from their child's music teacher before the beginning of each term. Payment should be in the teacher's account by the time the first lesson of the term is given. The invoice will usually be for 10 lessons although there may be some variation in this according to the length of the term. In the case of late payment, lessons may be withheld.
- **Discontinuing lessons:** Notice of **one term** is required if a child wishes to discontinue lessons. For example, if your child wishes to discontinue lessons in the Summer Term, notice has to be received by the beginning of the Easter Term. To give notice, please fill in the **Discontinuation of Instrumental Lessons** form. These forms can be obtained from your child's instrumental teacher or from Mrs Poole. In addition it may be emailed to you on request.
- **Missed lessons:** If a child misses a lesson because of an activity in the school calendar, the teacher will endeavor to rearrange the lesson. However, if a child misses a lesson for reasons such as illness, medical appointments or forgetfulness then the lesson will not necessarily be rearranged or reimbursement given.
- **Reports:** A written report on your child's progress will be given at the end of the Summer Term. In the meantime, the instrumental teachers will be happy to discuss any issues you may have regarding your child's progress.
- **Lesson timetables:** Instrumental lessons generally take place during regular school hours. Instrumental teachers with a number of pupils will place the children on a rotation system in order that pupils do not miss the same school lesson each week. Whilst every effort is made to prevent children missing English, Maths or Science, there may be a small number of instances a term where this is unavoidable. Parents who feel they would prefer their child not miss curriculum lessons should consider seeking instrumental tuition for their child outside school when lessons can be taken out of school hours.

I have understood and accept the above regulations and conditions concerning the provision of music lessons at Widford Lodge School.

Signed.....date.....
(Parent)

Print name.....

(Please keep one copy of this document for your records)

Application Form for Instrumental Lessons
Please return to Mrs Poole

Pupil Details

First name.....Surname.....

Form.....

Music lesson details

Please state which instrument your child wishes to learn.....

If your child has previously had lessons on the above instrument, please give details

.....
.....

If your child has previous experience of music lessons on another instrument please give details

.....
.....

Signed: _____

Date: _____