

Widford Lodge School Ltd

Person Specification: Gap Year Learning Support Assistant

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> GCSE or equivalent English and Mathematics Grade C or above A-levels in three subjects at grade C or above 	<ul style="list-style-type: none"> basic First Aid certificate Participation in development and training activities
Experience	<ul style="list-style-type: none"> working with young children, perhaps as a voluntary worker e.g. as a Brownie or Cub leader 	
Knowledge and understanding	<ul style="list-style-type: none"> the needs of young children; child development and the ways in which children learn; the roles played by various adults in a child's education; 	<ul style="list-style-type: none"> statutory requirements of legislation concerning Safeguarding, including Child protection, Equal Opportunities, Health & Safety and Inclusion
Skills	<ul style="list-style-type: none"> A positive approach to working with children The ability to motivate, inspire and build rapport Ability to relate well to children and adults Ability to work as part of a team A flexible approach to work Organisational skills Good ICT skills Ability to explain tasks simply and clearly; Ability to work with guidance, but under limited supervision; Ability to liaise and communicate effectively with others; Ability to display work effectively, and to make and maintain basic teaching resources. 	<ul style="list-style-type: none"> Ability to understand classroom roles and responsibilities Knowledge of supporting students with SEND requirements Ability to monitor, record and make basic assessments about individual progress Ability to suggest alternative ways of helping children if they are unable to understand; Ability to identify gaps in experience and to learn and adapt from past experience.
	Essential	Desirable

Personal characteristics	<ul style="list-style-type: none"> • A calm approach • Works well under pressure • Able to maintain confidentiality • An empathic nature • Enthusiastic • Ability to adapt to a variety of situations • Ability to demonstrate initiative in the class room • A sense of humour • Excellent attendance and punctuality 	
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Widford Lodge Preparatory School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.