



PROPRIETOR: LOUISE GEAR

# Widford Lodge

HEAD TEACHER: MISS M. COLE

WIDFORD LODGE SCHOOL LTD, WIDFORD ROAD, CHELMSFORD, ESSEX CM2 9AN

## **Job Description: SEND one-to-one Pre-school Practitioner**

### **Job Purpose:**

The SEND practitioner will work as part of the pre-school team, specifically working with a pupil with additional needs on a one to one basis within the pre-school setting. The objective will be to foster the participation of the pupil in the social and academic processes of the school, enabling the pupil to become a more independent learner and helping to raise the standards of achievement for the pupil.

### **Reporting to:**

SENDCo and Pre-School leader

### **Duties:**

The support worker will work as part of the pre-school team, specifically working with a pupil with additional needs on a one to one basis

### **Support for the pupil**

- support the pupil's learning activities, attend to their additional learning needs, and help in their development;
- care for the pupil with regard to their social, emotional and physical needs;
- contribute to the health and well-being of the pupil;
- plan and prepare activities in line with the pupil's one plan;
- establish and maintain relationships with the pupil and support their interaction with other pupils;
- observe, assess and record evidence relating to the pupil's progress;
- as required, meet with external professionals involved with the pupil's additional needs;
- research as required, specific strategies and resources to help with the pupil's additional needs;
- be an effective model for pupil behaviour.

### **Support for the Pre-School**

- help with classroom resources and records
- contribute to the management of the pupil's behaviour, both in the classroom and on the playground, as required;
- support the EYFS curriculum;
- provide support for learning activities;
- share information with the pupil's parents; and

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Proprietor: Mrs. L.E. Gear e-mail: [lgear@widfordlodge.co.uk](mailto:lgear@widfordlodge.co.uk) Company Secretary: Mrs. S.A.S. Witham Registered Office as above Registration No. 3285877

- assist in the maintenance of a safe environment for pupils and staff;
- work as part of a team.

#### **Support for the school**

- contribute to the maintenance of pupils' safety and security;
- review and develop their own professional practice;
- recognise confidentiality, child protection procedures, Health & Safety, and adhere to the policies of the School;
- Keep accident and incident records;
- Assist in the recording of pupils' progress;
- Attend staff meetings/training, as required;
- Any other duties appropriate to the post as directed by the school Proprietor, Headteacher and line manager.