



Widford Lodge

PROPRIETOR: LOUISE GEAR

HEAD TEACHER: MISS M. COLE

WIDFORD LODGE SCHOOL LTD, WIDFORD ROAD, CHELMSFORD, ESSEX CM2 9AN

Widford Lodge is seeking an enthusiastic **Kitchen Assistant** to work as **bank staff**, covering staff absences, starting in September 2022.

At Widford Lodge we have around 220 pupils and have been instilling a love of learning in pupils between the ages of 2 ½ and 11 for over 80 years. Today we are proud to provide a caring, inclusive and diverse environment for our school community, offering a broad and balanced academic curriculum in a stimulating setting full of opportunities in which children can thrive.

We are a supportive and caring team, working in a collaborative environment. We can offer you an attractive rate of pay, on-site parking and high quality free lunches.

Job Purpose: To support the preparation, serving and clearing of the daily school lunches.

Reports to: School Chef

Hours: **Ad-hoc hours** (term time only + 1 staff inset morning + sports day)

Salary: £9.50 per hour

Duties:

- preparation and cooking of food;
- washing up;
- cleaning, sweeping and washing floors;
- serving meals;
- contributing to the maintenance of pupils' safety and security;
- reviewing and developing their own professional practice;
- adhering to confidentiality, Safeguarding and child protection procedures, Health & Safety, and the policies of the School;
- any other tasks associated with the day to day running of a busy kitchen..

How to apply

For further details of the position, information about the School and application and recruitment procedures, **please visit our website www.widfordlodge.co.uk**

Any application must include a completed application form, available from our website, and should be emailed to admin@widfordlodge.co.uk

Closing date for applications: **Midday Monday 5th September 2022**

Interview date: **Monday 12th September 2022**

It is the School's policy to employ the best-qualified personnel and to provide equal opportunity for the

advancement of employees including promotion and training and not to discriminate against any person because of their race, colour, national or ethnic origin, sex, sexual orientation, marital or civil partnership status, religion or religious belief, disability or age.

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants must be willing to undergo child protection screening including checks with past employers and the DBS. All new posts within the School are subject to a probationary period.

This post is exempt from the Rehabilitation of Offenders Act 1974 and the Exemptions Order 1975, 2013 and 2020. Therefore all convictions, cautions, reprimands and final warnings must be declared other than those which are “protected” under the Act.